



**Guidelines for Semester Examinations December 2020 in OBE mode
As per examination notification dated 24th November 2020**

Students appearing for the Semester Examinations December 2020 in OBE mode are advised to follow instructions and guidelines as per the examination notification Ref. No. Dean (Exams)/2020/1199, dated 24th November 2020. The schedule of examinations will be as per the datesheet notified by the Department of Chemistry.

The official email address/ Google Classroom for sending question papers to the students and the email ID on which the students will upload the scanned PDF of their answer scripts will be given by the Conveners of the respective papers

Students shall answer the questions on A4 size paper. All the sheets of the answer script should be serially numbered that is to be clearly mentioned on the top of each sheet. The answer scripts should be scanned to a single pdf file, one each for each Section (A & B).

Students are required to write the following details on the first page of their answer scripts:

1. Date and Time of Examination (DD/MM/YYYY; HRS:MINS)
2. Examination Roll Number
3. Name of the Programme (**M Sc.**)
4. Year and Semester
5. Unique Paper Code (UPC)
6. Title of the Paper
7. OC/ CBCS
8. Name of the Faculty/ Department/ Center/College (**Department of Chemistry**)
9. Email address of the Student
10. Mobile number of the Student

Students shall be required to submit an undertaking of not having used any unfair means in taking the examination. Students can write the undertaking on the first page of their answer scripts **“It is submitted that I, ____, have not used any unfair means in taking this examination.”**

The duration of the examination shall be 4 hours. Three hours have been given to the students for answering the questions, and keeping in mind the time factor involved in downloading the question paper, scanning the answer sheets in the PDF format and uploading the scanned PDF on the above email, one hour is kept for these activities.

Sd/-

Head of the Department

09.12.20